



Australia Awards

# Australia Awards In-PNG Scholarships Application Form for Intake 2024

## Maritime Scholarships for Women

### Maritime Scholarships for Women for 2024

Australia Awards In-PNG Scholarships provide training in priority areas identified by the Governments of Papua New Guinea and Australia, delivered through selected partner institutions in Papua New Guinea. Maritime Scholarships for Women are delivered in partnership with the private sector and contribute to workforce development and gender equality in PNG's transport industry.

#### **Important: Please read carefully before completing your application**

You must complete your application in English.

Complete this application to apply for a cadetship at the PNG Maritime College for:

- Officer of the Watch Deck
- Officer of the Engine Room

#### **Eligibility requirements**

You must meet the following requirements to be considered for a scholarship:

- meet PNG Maritime College entry conditions
- be a female citizen of Papua New Guinea and be residing in PNG at the time of application (please note that the scholarship is not open to men)
- have completed Grade 12 or matriculation upgrade (FODE/DODL) with a minimum grade B in Advanced Math and Literature (English), and grade C in Physics and Chemistry.
- not have been convicted of a criminal offence
- not have been terminated from a previous Australia Awards scholarship for misconduct
- be able to swim 100 metres fully clothed (if selected, you will undertake a swimming test)
- meet fitness and health requirements
- demonstrate your commitment to a career in PNG's maritime industry.
- be able to distinguish colour (not colour blind).

**NOTE:** CTCS (UPNG open college) is not regarded as a matriculation upgrade by the PNG Maritime College.

#### **Required supporting documents**

You must submit the following documents with your application:

- One recent passport size ID photo with your name and signature on the back of the photo (scanned/electronic copy is fine)
- Certified copy of your Grade 12 Higher School Certificate
- Certified copy of your most recent academic certificate (FODE/CODE studies after Grade 12) (if applicable)
- Certified copy of your most recent academic transcript/s
- Certified copy of your passport bio page and/or NID card or birth certificate of photo id such as driver's licence or School ID card or Staff ID card
- One letter of reference from a community leader (school principal, pastor, village head, employer).

#### **Successful application**

If you are offered a scholarship, you will need to:

- sign a contract and be bound by the scholarship conditions
- be accepted full-time into the cadetship identified in your scholarship offer for the duration of the award
- If necessary, live on-campus unaccompanied (no family)
- meet all other conditions of the scholarship award.

#### **Fraudulent Documents and false statements**

The Australian Government takes a zero-tolerance approach to fraud. All application documents will be verified and if found fraudulent, applicants will be excluded from consideration for this scholarship and any future Australia Awards Scholarships. If application fraud is detected after a Scholarship is awarded the Scholarship will be terminated.

**THIS APPLICATION FORM  
IS NOT FOR SALE**

**Applications close at 5pm  
on Friday 30 June 2023**



## Pregnancy

- Due to the extended time at sea near coastal and international cargo vessels, women who are pregnant or nursing infants less than 12 months old are ineligible to apply. This is in the best interests of both the woman and her unborn baby or young infant
- The selection process will include medical assessments including blood tests and X-rays of your lungs
- X-rays can be harmful to unborn babies. The blood test will verify if you are pregnant
- If you become pregnant during the application and selection process, please withdraw your application

## Application Submission Instructions

*This application form can be completed electronically as a PDF. But, you can only save the completed (or partially completed) application if your computer has Adobe Acrobat DC or the latest version of Adobe. Otherwise, you can print off the application form and complete it by hand or complete the application form electronically in one session and print the application before closing.*

### You may submit your application using any of the methods below:

1. **Online Submission:** You can submit your application online. Please visit the website and look for online application under In-Country, Maritime Cadetships for Women. The online application system will be unavailable after the closing date
2. **By email:** You attach the application form (completed electronically or by hand) as a PDF email attachment (renamed with your name). Email your application to: [maritime@australiaawardspng.org](mailto:maritime@australiaawardspng.org)
3. **By post:** You can send direct mail or courier your application to the Australia Awards mailing address provided below. Application envelopes that are date stamped after the closing date or received 14 days after the closing date will not be considered eligible.
4. **In person:** You may also submit your application directly to the Australia Awards PNG Office located at Westpac Commercial Centre, Waigani, Level 2.

### For more information:

Contact the Australia Awards In-PNG Scholarships team

**Email:** [incountry@australiaawardspng.org](mailto:incountry@australiaawardspng.org)

**Telephone:** 3211 766 or 7373 3800

**Website:** [www.australiaawardspng.org/study-in-png](http://www.australiaawardspng.org/study-in-png)

**Mailing Address:** Australia Awards PNG,  
Private Bag  
Port Moresby, 121

### Contact PNG Maritime College for entry and course requirements:

Mr Jimmy Mairanji

Registrar

**Email:** [info@pngmc.ac.pg](mailto:info@pngmc.ac.pg) or [jmairanji@pngmc.ac.pg](mailto:jmairanji@pngmc.ac.pg)

**Telephone:** 422 2615 or 422 2922

## PART 1: ELIGIBILITY

Please respond to all questions with a Yes or a No

False or misleading responses will exclude your application for consideration

### 1.1 Are you a female citizen of PNG?

Yes

No – You are not eligible. Do not proceed

### 1.2 Are you currently a dual Australian citizen or have you applied for Australian citizenship or permanent residency?

Yes

You are not eligible. Do not proceed

No

### 1.3 Have you completed Grade 12 or matriculation upgrade (FODE/CODE), with a minimum grade B in Math (A) and Literature (English), and a minimum grade C in Physics and Chemistry?

Yes

No – You are not eligible. Do not proceed

### 1.4 Are you physically fit and able to swim up to 100 meters fully clothed?

*Please answer this honestly as this will be tested at the interview stage and anyone who is found unable to swim will be automatically ineligible.*

Yes

No – You are not eligible. Do not proceed

### 1.5 Are you able to distinguish colour (not colour blind)?

Yes

No – You are not. Do not proceed

### 1.6 Have you previously received an Australia Awards scholarship and had the scholarship terminated due to misconduct?

Yes  You are not eligible. Do not proceed

No

### 1.7 Have you been convicted of a criminal offence, been found guilty or liable in civil proceedings or are you currently involved in a legal action or police charge?

Yes

No

If yes please provide brief details below (AAPNG will seek further information from you if required).

### 1.8 Do you have a personal connection (family or friendship) with anyone at Australia Awards PNG or the PNG Maritime College?

AAPNG

PNG Maritime College

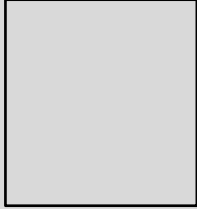
No connections

*(You are still eligible for consideration if you do have a personal connection, but it is important that this connection is known for transparency purposes.)*

If you do have a connection, please provide the name of the person:

**PART 2. PERSONAL DETAILS**

Please complete all sections. Fields marked with asterisks (\*) are required.

<b>First name*:</b>		<b>ID Photo</b> 
<b>Surname/family name*:</b>		
<b>Date of Birth* (day/month/year):</b>		
<b>Gender*:</b>	Female <input type="checkbox"/> Male <input type="checkbox"/>	
<b>Home Province*:</b>		Please attach a current ID size photo. This will be used for identification purposes only.  If submitted by email an electronic or scanned photo is acceptable as a separate attachment.
<b>Home District*:</b>		
<b>Residential address (where you currently live):</b>		
<b>Residential Suburb/village:</b>		
<b>Province*:</b>		
<b>District*:</b>		
<b>LLG*:</b>		
<b>Complete Postal Address*</b> (PO Box, Town/City, Province, Post Code): <i>If you do not have a postal address, ask permission of your local church to use their postal address, otherwise write NONE</i>		
<b>Marital Status:</b>	Married <input type="checkbox"/> Separated <input type="checkbox"/> De facto <input type="checkbox"/> Single <input type="checkbox"/>	
<b>Contact information</b> <i>We must be able to contact you on the numbers provided below for us to communicate the outcome or progress of your application</i>		
<b>Mobile number*:</b>		
<b>Alternative mobile number*:</b> <i>Please provide the name of the person who owns this phone and your relationship with them</i>		
<b>Email address*:</b> <i>Please provide up to two email addresses</i>		

## Disability Information

Please complete the following questions regarding disability support

<b>Do you consider yourself a person living with a Disability? *</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/>
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People with disabilities who met eligibility criteria are strongly encouraged to apply for a scholarship and will be assessed on the merit of their application. If awarded a scholarship an assessment will be undertaken to identify if additional support is required to overcome barriers to accessing education.

For more information, please contact Australia Awards PNG. You can find out more about the Australian Government's disability-inclusive development strategy at <http://dfat.gov.au/aid/topics/development-issues/disability-inclusive-development/Pages/disability-inclusive-development.aspx>

***If you select Yes above, , please answer the following questions by marking X in the relevant response:***

	No difficulty	Some difficulty	A lot of difficulty	Cannot do at all
<b>1. Vision</b> Do you have difficulty seeing, even if wearing glasses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. Hearing</b> Do you have difficulty hearing, even if using a hearing aid?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3. Mobility</b> Do you have difficulty walking or climbing steps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. Cognition</b> Do you have difficulty remembering or concentrating?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5. Self-care</b> Do you have difficulty with self-care such as washing all over or dressing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6. Communication</b> Using your usual (customary) language, do you have difficulty communicating, for example understanding or being understood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others (specify)				

Please provide further details for any areas where you have indicated you have a level of difficulty.

Emergency contact details.	
<i>Please nominate a person we can contact in case of emergency</i>	
<b>Name of emergency contact person:</b>	
<b>Relationship to you:</b>	
<b>Contact number:</b>	
<b>Email address:</b>	
<b>Residential address:</b>	
Previous study	
<i>Please provide details of the highest level of study you have completed</i>	
<b>Name of Institution *:</b>	
<b>Level of qualification achieved (please tick)*:</b>	Year 10 <input type="checkbox"/> DODL/FODE <input type="checkbox"/> Certificate <input type="checkbox"/> Year 12 <input type="checkbox"/> Diploma <input type="checkbox"/> Bachelor <input type="checkbox"/> Postgraduate <input type="checkbox"/>
<b>If Diploma, Bachelor of Postgraduate, state the Course name*:</b>	
<b>Year completed or graduated*:</b>	
PART 3. PREFERED CADETSHIP	
<i>Please select your first and second preference for the cadetship program you wish to study</i>	
1st choice	2 <sup>nd</sup> Choice
Officer of the Watch Deck <input type="checkbox"/>	Officer of the Watch Deck <input type="checkbox"/>
Officer of the Engine Room <input type="checkbox"/>	Officer of the Engine Room <input type="checkbox"/>

**Important Note:** You will not be allowed to make changes after the scholarship is awarded.

#### **PART 4. SELECTION & ASSESSMENT QUESTIONS**

A response is required for ALL questions and ALL aspects of each question.

These questions will be used to assess your application Please provide your best response

**You MUST answer within the specified word count**

**Q1:** Please outline why you are interested in a career in the maritime industry and describe where you see your career three years after you qualify as an Officer of Watch (Class III)?

Please ensure you answer **both parts** of this question.

*This question aims to assess your interest in the maritime industry and commitment to ongoing learning and career progression.*

**(300 words)**

**Q2:** Consider the personal and workplace challenges you might face while undertaking the sea time phase of the Cadetship. In your response, outline **one personal** and **one workplace** challenge you are likely to face and describe strategies you would use to address each of these challenges.

Please ensure your response addresses **all aspects** of the question.

*This question aims to assess your ability to reflect on your skills and experiences, analyse the situation, problems and identify solutions and strategies to successfully complete your cadetship.*

**(300 words)**



**Q3:** The maritime industry requires you to work in a team. Describe an experience of working in a team in your community or school. Your response should include: how you build relationships with others to achieve the necessary outcomes; your strengths as a team player; and areas where could you improve.

Please ensure your response addresses **all aspects** of the question.

*This question aims to learn about how you define teamwork and how the way teamwork can be successful. It also aims to get insights into your capabilities, your skills and how you put your skills to work.*

**(300 words)**

**Q4:** Describe how you achieved a long-term goal or a particular skill (for example, an education qualification, achievement in sport, learning a skill such as playing a musical instrument, a handicraft, etc.).

Your response should include a description of your goal, the challenges you faced in your journey towards your goal, and how you overcome any challenges. Please ensure you address **all three** aspects of this question in your response.

*This question aims to assess your determination, your ability to prioritise and to make use of your available resources. The goal may be a personal goal or a goal within your community.*

**(300 words)**

## PART 6. DECLARATION & SUBMISSION

### Declaration and acknowledgment

I declare, in submitting this application form, that the information contained in and provided with it is true and correct.

I acknowledge that giving false or misleading information is a serious offence under the *Criminal Code Act 1995* of the Commonwealth of Australia and PNG.

I understand that all documents will be verified with the Government of PNG and the discovery of fraudulent documents will exclude me from consideration for this scholarship and any future Australian scholarships.

If fraud is discovered after a scholarship is awarded, I understand that the scholarship will be immediately terminated.

**Full name:**

**Signature:**

**Date:**

**If the form is completed and submitted electronically, a signature is not required. Type "by email" in the signature box**

### Submission Checklist

Complete this checklist to ensure you have completed and attached the required supporting documents

One recent passport size ID photo  
*must be attached to Part 2 of this application*

Yes  No

Certified copy of Grade 12 academic certificate and transcript

Yes  No

Certified copy of the most recent academic certificate(s) and transcripts (if a further study has been undertaken)

Yes  No

Letter of reference

Yes  No

Certified copy of your passport bio page or NID card or birth certificate or photo ID such as driver's licence School ID card or Staff ID card

Yes  No

### Information about certified documents

If you submit an application that does not include all supporting certified documents or does not meet all submission requirements, then your application will be considered non-compliant and will be disqualified. Certified true copies of the original documents must clearly indicate '*This is a true photocopy of the original document*', must have a Commissioner of Oaths stamp and signature, and be dated 2022 or 2023.